

## Application for prior notification of agricultural or forestry development - proposed building

### Validation Check List

It is very important for the National Park Authority to have sufficient information to be able to assess fully the impact of your proposal. Please complete the following sections and supply the information as far as they are relevant to the development proposed. If you wish to discuss the requirements please contact the Planning and Community Section of the National Park Authority. It is possible to combine information on plans.

If any of the boxes are not ticked and the information not submitted please explain the reasons. This explanation will be taken into account in deciding whether to request further information before your application can be registered.

Two copies of all the documents and plans are required unless the application and plans are submitted on line via the planning portal ([www.planningportal.gov.uk](http://www.planningportal.gov.uk)).

**Please return this form completed with your application.**

Please include the following:

#### NATIONAL REQUIREMENTS

- |   |                          |
|---|--------------------------|
| • <b>Application Form</b>   | <input type="checkbox"/> |
| • <b>Location Plan</b>  | <input type="checkbox"/> |
| (a) Based on an up to date map at 1:1250 or 1:2500  | <input type="checkbox"/> |
| • At least two named roads and surrounding buildings shown. The properties should be numbered or named                | <input type="checkbox"/> |
| (c) The application site should be edged clearly with a red line  | <input type="checkbox"/> |
| • A blue line should be drawn around any other land owned by the applicant close to or adjoining the application site | <input type="checkbox"/> |

#### LOCAL REQUIREMENTS:

- |   |                          |
|---|--------------------------|
| • <b>Site Plan</b>                            | <input type="checkbox"/> |
| (a) Drawn at a scale of 1:500, 1:200 or 1:100 | <input type="checkbox"/> |

(b) Identifies the direction of North	<input type="checkbox"/>
(c) Shows the proposed development in relation to the site boundaries and other existing buildings on the site	<input type="checkbox"/>
(d) Has written dimensions for the proposed development to adjoining buildings and/or site boundaries	<input type="checkbox"/>
<b>And the following unless these would NOT influence or be affected by the proposed development</b>	
(e) All the buildings, roads and footpaths on land adjoining the site including access arrangements	<input type="checkbox"/>
(f) All public rights of way (including footpath, bridleway, restricted byway or byway open to all traffic) crossing or adjoining the site	<input type="checkbox"/>
(g) The position of all trees on the site and those on adjacent land that could influence or be affected by the development	<input type="checkbox"/>
(h) The extent and type of any hard surfacing	<input type="checkbox"/>
(i) Boundary treatment including walls or fencing where this is proposed	<input type="checkbox"/>
o <b>Existing and proposed elevations</b>	<input type="checkbox"/>
(a) Drawn at a scale of 1:50 or 1:100 and showing clearly the proposed works in relation to what is already there.	<input type="checkbox"/>
(b) All sides of the proposal must be shown and these should indicate, where possible:	<input type="checkbox"/>
• The proposed building materials	<input type="checkbox"/>
• Style, materials and finish of windows and doors	<input type="checkbox"/>
• Blank elevations must be included; if only to show that this is in fact the case.	<input type="checkbox"/>
• Where a proposed elevation adjoins another building or is in close proximity, the drawings should clearly show	<input type="checkbox"/>
o The relationship between the buildings	<input type="checkbox"/>
o Detail the positions of the openings on each property	<input type="checkbox"/>
o <b>Existing and proposed floor plans</b>	
(a) Drawn at a scale of 1:50 or 1:100	<input type="checkbox"/>
(b) Any buildings or walls to be demolished should be clearly shown	<input type="checkbox"/>
• Existing building(s) and proposed development should be shown	<input type="checkbox"/>

<ul style="list-style-type: none"> <li>• New buildings shown in context of adjacent buildings</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Existing and proposed site sections and finished floor and site levels</b></li> </ul>	
<ul style="list-style-type: none"> <li>• Drawn at a scale of 1:50 or 1:100 and should show a cross section(s) through the proposed building(s)</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Where a proposal involves a change in ground levels, illustrative drawings should be submitted to show: <ul style="list-style-type: none"> <li>○ both existing and finished levels</li> <li>○ to include details of foundations and eaves</li> <li>○ show how encroachment onto adjoining land is avoided</li> </ul> </li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>(c) Drawings to show how proposed buildings relate to existing site eaves and neighbouring development</p>	<input type="checkbox"/>
<p>(d) Drawings to show existing site levels and finished floor levels (with levels related to a fixed datum point off site) and show proposals in relation to adjoining buildings. This will be required for all applications involving new buildings.</p>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• In the case of sloping sites, it will be necessary to show how proposals relate to existing ground levels or where ground levels outside the extension would be modified.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Roof plans</b></li> </ul>	
<ul style="list-style-type: none"> <li>• Roof plan to show shape of the roof and to be at scale of 1:50 or 1:100</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Details of roofing materials and their location to be specified on the roof plan <ul style="list-style-type: none"> <li>○ <b>The correct fee</b></li> <li>○ Please refer to fees section within ENPA requirements for the submission of Planning and other applications.</li> <li>○ Cheques payable to Exmoor National Park Authority</li> </ul> </li> </ul>	<input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Wildlife Survey and Report</b></li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Photographs</b></li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Excavated Material Assessment</b></li> </ul>	<input type="checkbox"/>

Two copies of all the application details including plans and local requirements are submitted	<input type="checkbox"/>
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Explanation for not submitting any of the above information which will be taken into account in deciding whether your application can be registered.

Signed.....

Date.....

On behalf of.....