

## EXMOOR NATIONAL PARK AUTHORITY

3 SEPTEMBER 2002

### STATEMENT OF ACCOUNTS FOR 2001/02

#### Report of the Chief Finance Officer

<b>Purpose of Report:</b>
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To present the Statement of Accounts for 2001/02 to the Authority for adoption.
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#### Legal Implications:

Part III of the Local Government Finance Act 1982 and the Accounts and Audit Regulations 1996 made under Section 23 of that Act and the Audit Commission Act 1998, Sections 14, 15 & 16.

#### RECOMMENDATION:

Members are recommended to:

ADOPT the Statement of Accounts for 2001/02

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#### 1. Introduction

- 1.1 The Statement of Accounts for 2001/02 is attached for information and will be presented to the External Auditors for inspection during late September/early October. The format and content of the Accounts comply with the Code of Practice, which in turn meets the requirements of the Accounts and Audit Regulations and therefore follow an agreed standard.
- 1.2 A detailed report on the outturn position for 2001/02 was presented to the Resources Committee on 23 July 2002 together with an update on the Reserves position.

#### Statement of Accounts

- 2.1 The Revenue Account set out on pages 8 and 10 of the Statement of Accounts differs from the format of the outturn position compared with the budget presented to the Resources Committee on the 23 July 2002 for the following reasons:
  - i) the treatment of revenue contributions to capital the transfers to / from reserves and the treatment of interest on investments.
  - ii) to conform with the CIPFA Capital Accounting Regulations, capital charges have been included so that each service area is charged a “rent” for all fixed assets. Capital charges consists of a depreciation and an interest charge calculated on the valuation of the assets, but this has a neutral effect on the revenue account in that it does not require funding. The ‘bottom line’, in this case the revenue surplus achieved in 2001/02, is not therefore affected by the inclusion of capital charges.

- iii) To comply with the Best Value Accounting Code of Practice apportionable overheads (finance, personnel, legal, IT, and general administration) have been allocated to each service area.
- 2.2 Net revenue expenditure for the year amounted to £2,581,513 against an approved budget of £2,582,842 giving a surplus for the year of £1,329 (0.1%) which has been added to the revenue general reserve. The Notes to the Accounts at Section 9 (Page 15) give further information on the Revenue Account, the Balance Sheet and the two supporting Statements. During the year £209,315 was transferred from reserves to meet specific revenue purposes. Transfers to reserves totalled £165,986 to meet specific revenue and capital purposes including provision for the commitments at the end of the year for specific projects underway where the works had not been completed. This flexible use of resources enables funds to be targeted to achieving objectives without the necessity of having to conforming to the year-end accounting regime.
3. **Audit**
- 3.1 The public inspection period, following advertisement in the local press, will take place between 12 September and 2 October 2001 and the external audit of the Statement of Accounts will take place between 25 September and 4 October 2002. It is anticipated that the outcome of the audit and accompanying audit opinion will be received well ahead of the 31 December 2002 deadline for submission to the Department for Environment, Food and Rural Affairs. The External Auditors will present their audit opinion to the Resources Committee on 7 January 2003.
- 3.2 As required by the Accounts and Audit Regulations any amendments to the Statement of Accounts resulting from the Audit would be reported back to the Authority at the meeting on 4 February 2003 although it is envisaged that any such amendments would be minimal.

**Charles Burrows**  
**Chief Finance Officer**



**STATEMENT OF ACCOUNTS**

**2001/02**

**C.W. Burrows**  
**Chief Finance Officer**

**Dr N M Stone**  
**National Park Officer**



## STATEMENT OF ACCOUNTS 2001/02

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**STATEMENT OF ACCOUNTS 2001/02**

**1. STATEMENT OF RESPONSIBILITIES**

**1.1 The Authority's Responsibilities**

The Authority is required:

- to make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this Authority, that Officer is the Chief Finance Officer,

and

- to manage its affairs to secure economic, efficient and effective use of resources and to safeguard its assets.
- to approve the Statement of Accounts.

**1.2 The Chief Finance Officer's Responsibilities**

The Chief Finance Officer is responsible for the preparation of the Authority's Statement of Accounts which, in terms of the CIPFA Code of Practice on Local Authority Accounting in Great Britain ('the Code'), is required to present fairly the financial position of the Authority at the accounting date and its income and expenditure for the year ended 31st March 2002.

In preparing this Statement of Accounts, the Chief Finance Officer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent, and
- complied with the Code.

The Chief Finance Officer has also:

- kept proper accounting records which were up to date; and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

**Declaration of the Chief Finance Officer:**

**This Statement of Accounts presents fairly the financial position of Exmoor National Park Authority at 31 March 2002 and its income and expenditure for the year ended 31 March 2002.**

**C W Burrows**

**Chief Finance Officer: ..... Date: .....**



## STATEMENT OF ACCOUNTS 2001/02

### 2. FOREWORD

- 2.1 The Authority's Accounts for the year ended 31 March 2002 are set out on pages 8 to 14 and are supported by the Statement of Accounting Policies which follow this Foreword and the Auditor's Report. The Accounts also include at Section 9 Notes to the Accounts (pages 15 to 19) to assist understanding. The format of the Accounts follows Best Practice as defined in the Code of Practice on Local Authority Accounts.
- 2.2 The Authority was created and given powers under the Environment Act 1995 and came into existence on 1 April 1997. The Department for Environment, Food and Rural Affairs (DEFRA) sets the level of funding for the Authority. In 2001/02 funding was set at £2,582,842 of which 75% is received from Department for Environment, Food & Rural Affairs (DEFRA) as the National Park Grant. The remaining 25% is levied on the four local County and District Councils in proportion to the number of their members appointed to the Authority. The Authority sets an annual balanced budget based on the National Park Grant, the levies on the Councils and the estimated income for services provided. Additionally, the Authority either takes the lead role or actively participates in a range of partnership schemes to secure external funding.
- 2.3 The principal statements included in the Accounts are:
- i. Revenue Account (pages 8 - 10)  
This shows the cost of providing services across the functional heads and how these services were financed from income, National Park Grant and the levies on the Councils. Net revenue expenditure amounted to £2,581,513 against a total budget of £2,582,842 giving a surplus for the year of £1,329 which has been added to the general reserve and carried forward to 2002/03. In addition £209,315 was transferred from reserves to meet specific revenue purposes and £165,986 was transferred to reserves to meet specific revenue purposes including provision for the outstanding commitments at the end of the year for specific projects underway but for which the works had not been completed. This use of reserves enables funds to be targeted to achieving objectives without the necessity of having to conform to the year end accounting regime. A contract was let for £242,255 in January 2002 for the building works as part of the restoration of the Simonsbath Sawmill. This expenditure is being treated as revenue in the Accounts and the capital value of the Sawmill will be reviewed on completion of all the restoration works.
  - ii. Balance Sheet (page 11)  
This details the Authority's financial position at 31 March 2002 listing the value of assets and liabilities. The Notes to the Accounts provide information to assist in understanding the detail of the Balance Sheet.
  - iii. Cash Flow Statement (page 13 - 14)  
This summarises the movement of cash arising from all the activities of the Authority. Over the year the amount of cash held by the Authority reduced by £49,747.



**STATEMENT OF ACCOUNTS 2001/02**

**3. INDEPENDENT AUDITOR'S REPORT TO EXMOOR NATIONAL PARK AUTHORITY**

To follow on completion of audit.

**RSM ROBSON RHODES**

**Bristol**

**Date**



## STATEMENT OF ACCOUNTS 2001/02

### 4. STATEMENT OF ACCOUNTING POLICIES

#### 4.1 General

The general principles adopted in compiling these Accounts are those recommended by the Chartered Institute of Public Finance and Accountancy (CIPFA) and conform to Statements of Standard Accounting Practice (SSAPs) where these are applicable to local authorities, except where specific mention is made below.

#### 4.2 Basis for Inclusion of Debtors and Creditors at the Year End

The Accounts follow the 'accruals' concept whereby amounts due to and from the Authority in respect of the financial year, but not actually settled at the year end are brought into the Accounts. The amounts so included are estimated for each line of expenditure or income, and any difference between the actual figures and those estimates are reflected in the Accounts the following year. This applies to items of both a revenue and capital nature.

#### 4.3 Nature of Reserves

The Authority has established a number of funds for the management of its finances:

- the Fixed Asset Restatement Reserve represents the difference between the current assessed value and the historical cost of acquiring fixed assets;
- the Capital Financing Reserve represents capital expenditure financed from revenue, capital reserves, capital grants, capital contributions and debt redeemed. The Authority has no outstanding debt;
- the Match Funding Reserve is being built up to enable projects to go ahead in partnership with other agencies or to take advantage of external funding opportunities;
- the Capital Earmarked Reserve comprises funds earmarked for the acquisition or development of land and property;
- the Revenue Earmarked Reserve comprises the sums earmarked for specific projects of a revenue nature;
- the Revenue General Reserve is the sum set aside to meet unforeseen contingencies and provide working capital.

#### 4.4 **Basis of Recording Fixed Assets in the Balance Sheet**

The bases that have been used in valuing operational assets are:

Land and Buildings	Existing Use Value where there is sufficient evidence of market transactions
	Depreciated replacement cost where the asset is of specialist nature or where there is little or no evidence of market transactions
	Open Market Values
Vehicle Plant and Equipment	Net current replacement cost or net realisable value in existing use

The figures for Land and Buildings are based on a capital valuation of property assets as at 1 April 1999 carried out by the Somerset Property Services arm of Somerset County Council. Reassessment of Asset Valuations is taking place at intervals of no greater than five years. Valuation adjustments are accounted for via the Fixed Asset Restatement Reserve.

Certain small items which have an expected life of more than the year of account (e.g. tools and equipment) are charged to the revenue account in the year of acquisition. A de minimus figure of £5,000 is used for capital purposes.

#### 4.5 **Basis of Depreciation Provisions**

The asset values shown in the Balance Sheet, including those for vehicles, plant and equipment, are, where appropriate, written down annually on a straight-line basis to reflect the extent to which the assets have been consumed.

Freehold land is not depreciated; generally, assets with an estimated operational life in excess of 20 years are not depreciated either. However, assets with a known finite life, such as leasehold land and buildings, together with those with an estimated operational life of 20 years or less are depreciated.

Vehicles, Plant and Equipment are depreciated over 5 – 7 years.

#### 4.6 **Basis of Charges to Services for the Use of Fixed Assets**

The capital charges reflecting depreciation and the opportunity cost of capital invested is shown within the gross expenditure under the Functional Heads of the Revenue Account.

The cost of financing the purchase of the fixed assets is accounted for separately ‘below the line’ in the Asset Management Revenue Account; this account brings together the capital charges and the cost of financing those assets. As a result the capital charges themselves have no overall effect on the Authority’s spending.

Lease charges are charged direct to revenue and remain within the gross expenditure figure of services shown in the Revenue Account. (*see 9.15 below*)

#### 4.7 **Basis of Valuation of Stocks**

Stocks are stated at historical cost which is lower than net realisable value.

4.8 **Allocation of Support Service Costs**

Costs of Support Services (Finance, Personnel, Information Technology, General Administration and Legal Services) have been reallocated across the Functional Headings within the Revenue Account.

4.9 **Best Value Accounting Practice**

The Statement of Accounts, and supporting notes have been compiled in accordance with the guidance set out in the Best Value Accounting Code of Practice. Capital charges and apportionable overheads have been allocated to each service area, as required under the Code. Corporate and Democratic Core and Unapportionable Central Overheads are disclosed separately in the accounting records maintained by the Authority.

**STATEMENT OF ACCOUNTS 2001/2002**
**5. REVENUE ACCOUNT**

Net Expenditure 2000/2001 £			2001/02		Net Expenditure £
		Gross Expenditure £	Income £		
<b>CONSERVATION OF THE NATURAL ENVIRONMENT</b>					
63,822	Woodland & Trees	ENP Owned Land	70,937	(5,884)	65,053
4,985		Other Land	2,086	0	2,086
12,983		Woodland Project	24,317	(12,856)	11,461
		Sawmill Project	17,005	0	17,005
20,379	Moorland	ENP Owned Land	21,548	(58,159)	(36,611)
83,096		Other Land	85,954	0	85,954
40,336		Rural Diversification	0	0	0
6,033	Farmed Land	ENP Owned Land	5,059	(16,220)	(11,161)
129,438		Other Land	96,066	0	96,066
2,423	Wildlife Conservation	ENP Owned Land	3,334	(2,200)	1,134
16,252		Other Land	32,340	(12)	32,328
3,306	Wetlands & Water	Coast	6,229	0	6,229
39,326	Conservation	General	40,757	0	40,757
	(Capital Charges		237,780	0	237,780
391,750	(Recharges		166,176		166,176
814,129		<i>SUBTOTAL</i>	809,588	(95,331)	714,257
<b>CONSERVATION OF CULTURAL HERITAGE</b>					
56,493	Archaeology		84,408	(2,895)	81,513
33,292	Buildings		26,643	0	26,643
0	Conservation Areas		0	0	0
5,307	Enhancement Schemes		1,000	0	1,000
375	Local Culture & Traditions		200	0	200
	(Capital Charges		5,640	0	5,640
32,289	(Recharges		26,599		26,599
127,756		<i>SUBTOTAL</i>	144,490	(2,895)	141,595
<b>RECREATION MANAGEMENT</b>					
30,387	Public Rights of Way	General	33,876	0	33,876
0		Coast Path	0	0	0
29,597	General		32,263	0	32,263
28,055	Tourism		27,548	0	27,548
17,478	Paths Partnership Project		0	0	0
27,912	Path Erosion Project		70,185	(30,150)	40,035
67,489	Visitor Facilities	General	66,497	0	66,497
(1,563)		Accommodation	11,463	(2,292)	9,171
19,288	General		9,985	0	9,985
8,698	Car Parks		8,482	(2,950)	5,532
	(Capital Charges		100,994	0	100,994
144,075	(Recharges		72,189		72,189
371,416		<i>SUBTOTAL</i>	433,482	(35,392)	398,090

Net Expenditure 2000/2001 £		2001/02		Net Expenditure £
		Gross Expenditure £	Income £	
	<b>PROMOTING UNDERSTANDING</b>			
87,921	Visitor Centres	214,087	(118,357)	95,730
34,345	Pinkery	104,983	(39,083)	65,900
650	Exmoor Resource	4,800	(300)	4,500
27,044	Information & Interpretation	39,390	0	39,390
49,632	Press & Publications	60,393	(10,292)	50,101
52,943	Education Services	53,783	(479)	53,304
	(Capital Charges	75,899	0	75,899
159,158	(Recharges	128,322		128,322
411,693	<i>SUBTOTAL</i>	681,657	(168,511)	513,146
	<b>TRAFFIC &amp; TRANSPORTATION</b>			
2,335	Public Transport	12,776	(4,971)	7,805
2,459	Traffic Management	9,354	(6,058)	3,296
1,217	(Capital Charges	0	0	0
	(Recharges	7,606		7,606
6,011	<i>SUBTOTAL</i>	29,736	(11,029)	18,707
	<b>RANGERS, ESTATE TEAM &amp; VOLUNTEERS</b>			
183,369	Rangers	179,349	(9,227)	170,122
0	Foot & Mouth	49,882	(22,238)	27,644
257,150	Estate Team	275,784	(9,280)	266,504
2,464	Volunteers	6,315	0	6,315
	(Capital Charges	8,810	0	8,810
134,904	(Recharges	135,887		135,887
577,887	<i>SUBTOTAL</i>	656,027	(40,745)	615,282
	<b>DEVELOPMENT CONTROL</b>			
131,779	Development Control	194,584	(39,576)	155,008
24,890	Enforcement	25,835	0	25,835
7,549	Land Charges	14,501	(8,197)	6,304
	(Capital Charges	0	0	0
57,813	(Recharges	69,941		69,941
222,031	<i>SUBTOTAL</i>	304,861	(47,773)	257,088
	<b>FORWARD PLANNING</b>			
33,333	National Park Management Plan	33,549	0	33,549
67,460	Local Plan	87,768	(1,398)	86,370
10,967	Support to the Local Community	42,962	(9,500)	33,462
	Rural Housing Enabler	(11,252)		(11,252)
	(Capital Charges		0	0
17,725	(Recharges	39,946		39,946
129,485	<i>SUBTOTAL</i>	192,973	(10,898)	182,075
	<b>MANAGEMENT &amp; ADMINISTRATION</b>			
97,751	Corporate Management	104,360	0	104,360
31,358	Best Value	36,191	0	36,191
69,670	General	82,363	(5,743)	76,620
119,758	Finance	129,472		129,472
28,827	Personnel	32,539	0	32,539
126,632	Information Technology	190,011	(1,426)	188,585
78,819	Secretaries, Reception & Clerical Support	83,184	0	83,184
41,445	Legal Support	54,720	0	54,720
75,255	Member & Committee Services	82,252	0	82,252

Net Expenditure 2000/2001 £		Gross Expenditure £	2001/02 Income £	Net Expenditure £
	<b>MANAGEMENT &amp; ADMINISTRATION cont.....</b>			
80,109	Premises	98,291	(5,737)	92,554
	Grants	5,900	0	5,900
	(Capital Charges	40,885	0	40,885
(603,252)	(Recharges	(663,585)		(663,585)
146,372	<i>SUBTOTAL</i>	276,583	(12,906)	263,677
	<b>TRAINING &amp; STAFF DEVELOPMENT</b>			
5,491	Member Training	7,284	0	7,284
21,050	Staff Training	25,522	0	25,522
6,739	(Capital Charges			
	(Recharges	16,919		16,919
33,280	<i>SUBTOTAL</i>	49,725	0	49,725
2,840,060	<b>NET DIRECT SERVICE EXPENDITURE</b>	3,579,122	(425,480)	3,153,642
(48,343)	<b>INTEREST RECEIVABLE</b>			(44,115)
(466,567)	<b>ASSET MANAGEMENT REVENUE ACCOUNT (Reversal of Capital Charges Interest)</b>			(470,008)
2,325,150	<b>NET OPERATING EXPENDITURE</b>			2,639,519
(18,151)	<b>TRANSFER TO CAPITAL FINANCING RESERVE</b>			(14,677)
(94,264)	<b>TRANSFER FROM RESERVE FUNDS</b>			(209,315)
238,762	<b>TRANSFER TO RESERVE FUNDS</b>			165,986
2,451,497	<b>AMOUNT TO BE MET FROM LOCAL GOVERNMENT GRANTS AND LOCAL TAXATION</b>			2,581,513
(2,459,100)	<b>GOVERNMENT GRANT AND LOCAL TAX</b>			(2,582,842)
(7,603)	<b>(SURPLUS)/DEFICIT FOR YEAR</b>			(1,329)



STATEMENT OF ACCOUNTS 2001/2002

6. BALANCE SHEET

As at 31 March 2001 £		£	As at 31 March 2002 £
	<b>FIXED ASSETS</b>		
7,688,924	Land & Buildings	7,732,835	
90,099	Vehicles & Plant	103,527	
<u>7,779,023</u>	<i>Total Fixed Assets</i>		<u>7,836,362</u>
	<b>CURRENT ASSETS</b>		
73,412	Stocks in hand	83,981	
800,000	Short Term Investments	600,000	
4,889	Long Term Debtors	4,390	
162,632	Debtors and Payments in Advance	96,563	
19,802	Cash & Bank	170,055	
<u>1,060,735</u>	<i>Total Current Assets</i>	<u>954,989</u>	
	<b>LESS CURRENT LIABILITIES</b>		
(516,929)	Creditors and receipts in advance		(453,183)
<u>543,806</u>	<b>NET CURRENT ASSETS</b>		<u>501,806</u>
<u>8,322,829</u>	<b>TOTAL NET ASSETS</b>		<u>8,338,168</u>
	<b>REPRESENTED BY:</b>		
5,001,017	Fixed Asset Restatement Reserve		5,001,017
2,778,006	Capital Financing Reserve		2,835,345
4,500	Unapplied Capital Receipt		4,500
153,103	Reserves: Match Funding		171,085
10,049	Capital - earmarked		10,049
267,992	Revenue - earmarked		204,972
108,162	Revenue - General		111,200
<u>8,322,829</u>	<b>TOTAL</b>		<u>8,338,168</u>



STATEMENT OF ACCOUNTS 2001/2002

7. STATEMENT OF MOVEMENT IN RESERVES

	Fixed Asset Restatement £	Capital Financing £	Unapplied Capital Receipt £	Capital Match Funding £	Capital Earmarked £	Revenue Earmarked £	Revenue General £	Total £
As at 1 April 2001	5,001,017	2,778,006	4,500	153,103	10,049	267,992	108,162	8,322,829
Net Surplus for the year							1,329	1,329
Transfer to/from revenue		(63,268)		17,982		(63,020)	1,709	(106,597)
Financing of fixed assets		120,607						120,607
As at 31 March 2002	5,001,017	2,835,345	4,500	171,085	10,049	204,972	111,200	8,338,168



STATEMENT OF ACCOUNTS 2001/2002

10. CASH FLOW STATEMENT

2000/2001		2001/2002	
£		£	£
	<u>REVENUE ACTIVITIES</u>		
	Cash Outflows:		
1,598,092	Employment Costs	1,666,300	
<u>1,379,458</u>	Other Operating Costs	<u>1,376,067</u>	
<u>2,977,550</u>			3,042,367
	Cash Inflows:		
(1,867,100)	National Park Grant	(1,937,132)	
(592,000)	Council Levy	(645,710)	
<u>(464,675)</u>	Fees and Charges	<u>(425,840)</u>	
<u>(2,923,775)</u>			<u>(3,008,682)</u>
53,775	Net Cash (Inflow) Outflow from Revenue		33,685
	<u>RETURNS ON INVESTMENTS</u>		
	Cash Inflow:		
(48,343)	Interest Received		(44,115)
	<u>CAPITAL ACTIVITIES</u>		
	Cash Outflow:		
39,288	Acquisition of Fixed Assets		120,607
	Cash Inflow:		
(2,900)	Sale of Assets		(60,430)
<u>41,820</u>	NET CASH (INFLOW) OUTFLOW BEFORE FINANCING		<u>49,747</u>
	MANAGEMENT OF LIQUID RESOURCES		
400,000	Net increase (decrease) in temporary investments		(200,000)
<u>441,820</u>	NET CASH (INFLOW) OUTFLOW		<u>(150,253)</u>
	<u>RECONCILIATION OF REVENUE CASH FLOW</u>		
(7,603)	Deficit (Surplus) for the year	(1,329)	
(144,498)	Contributions (to) from earmarked reserves	43,329	
48,343	Interest Received	44,115	
10,542	Increase (Decrease) in Stocks	10,569	
11,391	Increase (Decrease) in Debtors etc	(66,568)	
171,988	(Increase) Decrease in Creditors etc	63,746	
(36,388)	Capital expenditure funded from revenue	(14,677)	
<u>-</u>	Capital expenditure funded from reserves	<u>(45,500)</u>	
<u>53,775</u>		<u>33,685</u>	

<b>2000/2001</b>	<b>MOVEMENT IN CASH &amp; LIQUID RESOURCES</b>	<b>1.4.01</b>	<b>31.3.02</b>	<b>Movement</b>
<b>Movement</b>				
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	Movements in cash:			
(441,820)	Cash in hand and at bank	19,802	170,055	150,253
	Movement in Liquid Resources:			
400,000	Short Term Investments	800,000	600,000	(200,000)
(41,820)	Sub-Total	819,802	770,055	(49,747)
	<b>MOVEMENTS IN OTHER CURRENT ASSETS</b>			
4,889	Long Term Debtors	4,889	4,390	(499)
6,502	Debtors	162,632	96,563	(66,069)
171,988	Creditors	(516,929)	-453,183	63,746
10,542	Stocks	73,412	83,981	10,569
193,921	Sub-Total	(275,996)	(268,249)	7,747
152,101	Total	543,806	501,806	(42,000)

**STATEMENT OF ACCOUNTS 2001/02**
**9. NOTES TO THE ACCOUNTS**
**9.1 GRANT & LEVY INCOME**

<b>2000/01</b>		<b>2001/02</b>
£		£
1,777,000	National Park Grant	1,937,132
90,100	Supplementary National Park Grant	-
1,867,100		1,937,132
	<b>LEVY:</b>	
211,429	Somerset County Council	230,611
211,429	West Somerset District Council	230,611
84,571	Devon County Council	92,244
84,571	North Devon District Council	92,244
592,000	Sub Total	645,710
2,459,100	<b>TOTAL</b>	2,582,842

**9.2 PUBLICITY AND ADVERTISING**

The Authority is required to publish expenditure on publicity under Section 4(5) of the Local Government Act 1986 which is as follows:

<b>2000/01</b>		<b>2001/02</b>
£		£
10,962	Advertising Staff Vacancies	22,332
6,026	Other Advertising and Publicity	5,718
16,988	<b>TOTAL</b>	28,050

**9.3 EMPLOYEE REMUNERATION**

The number of employees whose remuneration fell in each £10,000 bracket over £40,000 was:

<b>2000/01</b>		<b>2001/02</b>
Nil	£40,000 - £50,000	Nil
1	£50,001 - £60,000	1

**9.4 PENSIONS**

i The total employer's cost in 2001/02 of providing pensions for employees is £118,860. The cost of additional added years awarded to employees is £12,967. No discretionary increases in pension payments were agreed by the Authority in the year and for on those agreed in earlier years for which payments are still being made, the capital cost amounts to £233,400.

ii In accordance with Financial Reporting Standard No. 17 – Retirement Benefits (FRS 17) Exmoor National Park Authority is required to disclose certain information concerning assets, liabilities, income and expenditure related to pension schemes for its employees.

Disclosures under paragraphs 75 to 81:

Exmoor National Park Authority participates in the Local Government Pension Scheme. The Local Government Pension Scheme is a defined benefit scheme based on final pensionable salary.

The most recent valuation was carried out as at 31 March 2001 and has been updated by independent actuaries to the Somerset County Council Pension Fund to take account of the requirements of FRS 17 in order to assess the liabilities of the Fund as at 31 March 2002. Liabilities are values on an actuarial basis using the projected unit method which assesses the future liabilities discounted to their present value.

FRS17 (continued)

Exmoor National Park Authority's contribution rate in 2001/02 was 150% of members' contributions. The contribution rates certified for Exmoor National Park Authority at the 31 March 2001 valuation are as follows:

2002/03	165% of members' contributions
2003/04	180% of members' contributions
2004/05	195% of members' contributions

The main assumptions used for the purposes of FRS 17 are as follows:

31 March 2001		31 March 2002
% p.a.		% p.a.
5.8	Discount rate	6.3
3.8	Rate of increase in salaries	4.3
2.3	Rate of increase in pensions in payment	2.8
2.3	Rate of increase in deferred pensions	2.8
2.3	Rate of inflation	2.8
7.8	Rate of return on Equities	8.2
4.8	Rate of return on Bonds	5.2
6.8	Rate of return on Property	7.2
3.3	Rate of return on Other Assets	3.7

Assets are valued at fair value, principally market value for investments and comprise:

31 March 2001		31 March 2002
£m		£m
2.12	Equities	2.17
0.42	Bonds	0.50
0.05	Property	0.06
0.34	Other	0.23
<u>2.93</u>	<u>Total</u>	<u>2.96</u>

The proportions of total assets held in each asset type, shown above, reflect the proportions held by the Fund as a whole at 31 March 2001 and at 31 March 2001.

Notes under paragraphs 82 to 88

The following amounts were measured in accordance with the requirements of FRS 17:

31 March 2001		31 March 2002
£m		£m
2.93	Share of assets in Somerset County Council Pension Fund	2.96
(3.23)	Estimated liabilities in Somerset County Council Pension Fund	(3.55)
(0.30)	Exmoor National Park Authority's deficiency in the Scheme	(0.59)

The deficiency revealed above has to be borne in mind when considering the amount of overall reserves held.

The movement in the net deficiency for the year to 31 March 2002 is as follows:

	£m	£m
Net deficiency at beginning of year		(0.30)
Movement in Year :		
Current service cost	(0.14)	
Past service costs	0.00	
Gain/loss on any settlements or curtailments	0.00	
Contributions (deduced)	0.11	

Finance Income:		
expected return on Pension Fund assets	0.20	
interest cost	(0.19)	
Actuarial loss	(0.27)	
		(0.29)
Net deficit at end of year		(0.59)

The actuarial loss can be further analysed as follows:

	Amount £m	Percentage %
Actual return less expected return on assets	(0.27)	9.5 (of scheme assets)
Experience gains and losses on pension liabilities	(0.01)	0.3 (of scheme liabilities)
Changes in assumptions underlying the present value of pension liabilities	(0.01)	0.3 (of scheme liabilities)
	(0.29)	

9.5	MOVEMENT OF FIXED ASSETS	Land & Buildings £	Vehicles Plant & Equip £	Total £
	Balance 1.4.01	7,688,924	90,099	7,779,023
	Additions (see note 9.6 below)	52,000	68,607	120,607
	Depreciation/Write Off	(8,089)	(55,179)	(63,268)
	Balance 31.3.02	7,732,835	103,527	7,836,362

#### 9.6 CAPITAL EXPENDITURE

Project	Amount £	Financed by:		
		Revenue Contrib. £	Reserves £	Capital Receipts £
Pinkery Wind Turbine	25,107	12,177	11,000	12,930
Tarr Steps Woodland	52,000	2,000		39,000
Holder Tractor	16,500	500	14,500	1,500
Kubota Excavators	<u>27,000</u>	<u>—</u>	<u>20,000</u>	<u>7,000</u>
<b>TOTAL EXPENDITURE FOR YEAR</b>	<u>120,607</u>	<u>14,677</u>	<u>45,500</u>	<u>60,430</u>

#### 9.7 STOCKS

Stocks of publications and other items for resale are as follows:

2000/01 £		2001/02 £
31,898	Visitor Centres	31,321
<u>41,514</u>	Brushford Store	<u>52,660</u>
<u>73,412</u>	<b>TOTAL</b>	<u>83,981</u>

#### 9.8 SHORT TERM INVESTMENTS

This is the amount invested on the Authority's behalf by Somerset County Council and on which interest is received and stood at £600,000 on 31 March 2002

9.9 LONG TERM DEBTORS

These are car loans to staff over one year old and amounted to £4,390 at 31 March 2002.

9.10 DEBTORS

2000/01 £		2001/02 £
11,060	Sales Ledger	25,453
13,965	Government Debtors	11,930
100,398	Year End Accruals	51,222
33,510	Payments in Advance	3,554
3,699	Car Loans (Due within 1 year)	3,049
-	Exmoor Publications Partnership	1,355
<hr/>		<hr/>
162,632	TOTAL	96,563

9.11 CASH AND BANK

2000/01 £		2001/02 £
16,816	Receipts and Payments Bank Accounts	165,218
400	Giro Bank Account	1,946
2,586	Imprest Accounts	2,891
<hr/>		<hr/>
19,802	TOTAL	170,055

9.12 CREDITORS

2000/01 £	This comprises:-	2001/02 £
499,386	Sundry Creditors	447,783
16,140	Receipts in advance	5,400
1,403	Exmoor Publications Partnership	-
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516,929	TOTAL	453,183

9.13 RELATED PARTY TRANSACTIONS

In accordance with FRS8 (Related Parties) the only item which requires disclosure is that the Chairman of the Authority is a Director of a Publishing Company with which the Authority conducts business.

9.14 MEMBERS ALLOWANCES

Allowances paid to members were made up as follows:

2000/01 £		2001/02 £
1,997	Special Responsibility Allowance	2,092
7,565	Basic Allowance	7,751
16,472	Attendance Allowance	18,781
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26,034		28,624

9.15 PAYMENTS UNDER LEASES

Payments in 2001/02 in respect of Land and Buildings amounted to £9,096 and for vehicles and equipment £23,592. The outstanding obligation of these leases is £156,141.

9.16 CONTINGENT LIABILITY

The Authority let a contract in January 2002 for the building works as part of the Restoration of the Simonsbath Sawmill. Completion of this contract is September 2002. The majority of the funding is coming from the Heritage Lottery Fund.

9.17 ASSET MANAGEMENT REVENUE ACCOUNT

This brings together the offsetting credit for capital charges as follows:

2000/01		2001/02
£		£
54,539	Depreciation	63,268
<u>(521,106)</u>	Capital Charge	<u>(533,276)</u>
<u>(466,567)</u>		<u>(470,008)</u>

- 9.18 The Authority is assessing the potential impact of reporting in Euros which is largely dependent upon whether the United Kingdom joins the Single European Currency. If Euro reporting is required purely for monthly or annual accounts as a memorandum there will be minimal cost impact on the Authority. However, if the United Kingdom enters the Single Currency then every transaction will need to be reported in dual currency and this will have a significant, but as yet unquantified, financial impact.