

# Exmoor National Park Self Build Register Individual Application Form

Please complete this form if you wish to register as an individual for the Exmoor National Park self-build register. You will need to save the form as a **separate document on your computer** once completed and then email to **localplan@exmoor-nationalpark.gov.uk**. Alternatively you can print it and post to Policy & Community Team,

Exmoor National Park Authority, Exmoor House, Dulverton, Somerset TA22 9HL

**YOU MUST COMPLETE SECTIONS A AND B OF THE FORM. IT WOULD BE VERY HELPFUL IF YOU COULD COMPLETE THE ADDITIONAL INFORMATION SECTION.**

An explanation of the difference between Parts 1 and 2 of the register is provided at the end of the form.

## DATA PROTECTION

The data you provide will be used by Exmoor National Park Authority to compile the self build register, as required by the Self-build and Custom Housebuilding Act 2015. No data will be published which can identify an individual. All data will be stored securely and in accordance to current data legislation (GDPR and DPA 2018). Exmoor National Park Authority is registered with the ICO as a data controller. The purpose of collecting this data is to enable an assessment of ability to undertake a self-build project and to identify potential self-build opportunities and it will not be used for any other purpose. We will never use your data for marketing purposes. Our full Privacy Policy can be found on our website.

## SECTION A – Eligibility criteria for Parts One and Two of the register

Please answer all of the questions in Section A and sign and date on the final page before submitting your form

### 1. Please provide your contact details

First Name	_____		
Last Name	_____		
Address 1	_____		
Address 2	_____		
Address 3	_____		
Postcode	_____	Phone	_____
Email	_____		
Date of Birth	_____	Nationality	_____

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Are you seeking (either alone or with others) to acquire a serviced plot of land in Exmoor National Park for your own self-build and custom housebuilding? Please answer YES or NO

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### SECTION B – Eligibility criteria for Part One of the register

2. In order to be included on Part 1 of the self-build register, as a minimum all applications must either:

- Comply with Criteria A and either Criteria B or Criteria C
- OR**
- Be a current member of the regular armed forces or were a member of the armed forces during the past 10 years (Criteria D)

Please answer all of the questions in Section B

<b>Criteria A</b> <b>Do you want to acquire a serviced plot for your own self-build or custom house-building to occupy as your sole or main home?</b>	YES		NO	
<b>Criteria B</b> <b>Do you have a permanent job based in Exmoor National Park?</b> Evidence should include the name and address of your employer and your usual place of work. We may request further information.	YES		NO	
<b>Criteria C</b> <b>Have you been a permanent resident of Exmoor National Park and included on the electoral register for at least 10 continuous years in the last 30 years?</b> We will check electoral records through the district councils for evidence of residency so if you have lived at a different address to that shown in Section A during the 10 year period, please provide details. We may request further information.	YES		NO	

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<b>Criteria D</b> <b>Are you a member of the regular armed forces as set out in Section 374 of the Armed Forces Act 2006 (as amended) or an individual who has left the service for a period of 10 years or less?</b> If yes, please provide brief details	YES		NO	

### SECTION C – Additional Information

In order to help us understand the demand for self and custom build housing in the National Park, it would be helpful if you could answer as many of the following additional questions as possible.

#### 3. In which of these areas would you like to build your home? – Please tick any that apply

<input type="checkbox"/> Allerford	<input type="checkbox"/> Martinhoe
<input type="checkbox"/> Barbrook	<input type="checkbox"/> Monksilver
<input type="checkbox"/> Brendon/Countisbury	<input type="checkbox"/> Oare/Malmsmead
<input type="checkbox"/> Bridgetown/Exton	<input type="checkbox"/> Parracombe
<input type="checkbox"/> Brompton Regis	<input type="checkbox"/> Porlock
<input type="checkbox"/> Challacombe	<input type="checkbox"/> Porlock Weir
<input type="checkbox"/> Cutcombe/Wheddon Cross	<input type="checkbox"/> Roadwater
<input type="checkbox"/> Dulverton	<input type="checkbox"/> Selworthy
<input type="checkbox"/> Dunster	<input type="checkbox"/> Simonsbath
<input type="checkbox"/> Exford	<input type="checkbox"/> Timberscombe
<input type="checkbox"/> Hawkridge	<input type="checkbox"/> Twitchen
<input type="checkbox"/> Heasley Mill	<input type="checkbox"/> West Porlock
<input type="checkbox"/> Kentisbury	<input type="checkbox"/> Winsford
<input type="checkbox"/> Luccombe	<input type="checkbox"/> Withycombe
<input type="checkbox"/> Luxborough	<input type="checkbox"/> Withypool
<input type="checkbox"/> Lynton & Lynmouth	<input type="checkbox"/> Wootton Courtenay

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## 4. Why do you want to build your own home?

This section is about your personal interest in a self-build home. Please rate the reasons below in order of importance (1 being most important and 6 the least important).

<input type="text"/>	I want to physically build my own home	<input type="text"/>	I want to be a part of building a community
<input type="text"/>	I want a home built to my own design and specifications	<input type="text"/>	I want a property that is better for the environment with low running costs
<input type="text"/>	I want a home that I can afford to buy	<input type="text"/>	I want a low cost housing option

## 5. How much of the construction work would you want to do?

Please indicate any that apply to you:

<input type="text"/>	Preparation of the plot and foundations	<input type="text"/>	Building the structure and the walls
<input type="text"/>	Installing bathroom / kitchen	<input type="text"/>	Decoration

## 6. If it were possible, when would you like to undertake your self-build or custom-build project?

<input type="text"/>	In the next 1 – 2 years	<input type="text"/>	2 – 5 years' time
<input type="text"/>	In 5 or more years' time		

## Financial Circumstances and History

Raising the necessary finance is a major challenge for self-builders. The following questions are designed to explore the association's financial ability to undertake a self-build project. We recommend that other financial checks are carried out at an early stage in the planning process.

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7. What is your budget for the total cost of the self build project – including the cost of the land?

£ \_\_\_\_\_

8. How would you finance your project? Please tick one choice

<input type="checkbox"/>	Arrange your own mortgage	<input type="checkbox"/>	Obtain a mortgage/finance through a community group
<input type="checkbox"/>	Fund outright	<input type="checkbox"/>	Prefer not to say
<input type="checkbox"/>	Part owned with a housing association to share the cost of the project	<input type="checkbox"/>	Other

### Savings, investments and assets

9. If you already own your own home, we need the following information to make a proper assessment of whether you could potentially qualify for an affordable self-build project

(a) Do you currently own any residential property either outright or with a mortgage?	YES		NO	
(b) What is your estimate of the value of this property?	£			
(c) What is your estimate of how much you still owe on your mortgage?	£			
(d) Please give the total of any savings/investments you have to the nearest £500:	£			

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Finally, please sign the following declaration to confirm:

- that we can pass on your contact details to landowners with suitable plots
- that you are willing for the information on this questionnaire to be shared with North Devon or Somerset West and Taunton Councils

Print Name

Signature

Date

## What happens now?

This completed form, along with copies of evidence demonstrating local connection, must be returned to:

Self Build Register, Policy & Community Team, Exmoor National Park Authority, Exmoor House, Dulverton, Somerset TA22 9HL.

Or by email to: [localplan@exmoor-nationalpark.gov.uk](mailto:localplan@exmoor-nationalpark.gov.uk)

Exmoor National Park Authority (ENPA) will assess this form as to whether you are eligible to be placed on Part One or Part Two of the Self Build Register. ENPA will make a final decision and provide written confirmation within 28 days of determination.

If you need help with completing this form or with providing suitable evidence of local connection, please contact the Policy & Community Team at Exmoor National Park Authority

Tel: 01398 323665

[localplan@exmoor-nationalpark.gov.uk](mailto:localplan@exmoor-nationalpark.gov.uk)

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## NOTES

### **Difference between Part One and Part Two of the Self Build Register**

Part One: for entrants meeting all the eligibility requirements including the local connection test (Sections A and B)

Part Two: for those that meet eligibility requirements excluding the local connection test (Section A only)

The ability to split the register into two parts is set out in legislation – The Self-build and Custom Housebuilding Regulations 2016. Parts One and Two of the register will provide an overall indication of the interest in self-build in Exmoor National Park, but only the number of entrants on Part One, who meet the local connection test, will indicate the level of demand for self build that has to be met by the planning authority.