

Application to modify or discharge planning obligations – notes

Town and country planning (Modifications and Discharge of Planning Obligations) Regulations 1992

1. Type of application

Indicate whether you are applying to modify or discharge a planning obligation.

2. Applicant name and address

The name and address of the applicant, including full postcode. If there is no agent, we will send all correspondence to this address.

3. Agent name and address

If applicable, the name and address of the agent, including full postcode. Where an agent is used, all correspondence, including the decision notice, will be sent to him/her.

4. Full address of the site to which the obligation relates

Please enter the full address or location of the land to which the application relates.

5. Nature of the applicant's interest in the land

For the person detailed in section 1, state the nature of their interest in the land.

6. Identify the planning obligation agreement

Please provide sufficient information to enable us to identify the planning obligation agreement you wish to have modified or discharged. The original planning application reference number will suffice. If this is not known please provide as much information as possible: e.g. original description of the proposal, dates etc.

7. Reasons for applying

Please give your reasons for applying to modify or discharge the obligation and any other information required to enable us to determine the application.

8 & 9. Contact details

Information in this section is not published on our website. Hence it is on a separate page from the name and address information in sections 1 and 2.

10. Declaration

To be completed by all applicants.

Certificates & notice

If you are the sole owner of the land to which the application relates, please complete **Certificate A** (owner means a person having a freehold or leasehold interest with at least seven years unexpired). Certificate A is not appropriate unless you are the sole owner.

If you are not the sole owner of the land, or if any part of the development to which the planning obligation relates goes outside land in your ownership (even if only foundations), please complete **Certificate B** and serve notice on each of the owners using the wording given on the notice attached to the application form.

If you do not know the names of all the owners you will need to complete **Certificate C**, serve notice on those owners you do know and describe what steps you have taken to identify and serve notice on those you are unable to identify.

It is an offence to knowingly or recklessly complete a false or misleading certificate.

Submitting your application

Please refer to the top of the application form for information about what to submit with your application and details of where to send it.

When we have received your valid application we will advertise it by way of site notice on or near to the land to which the planning obligation relates for a period of not less than 21 days.

Please note that, with the exception of application contact details and certificates of ownership, documents relating to all valid applications are published on our website at www.exmoor-nationalpark.gov.uk